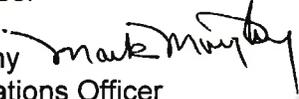




DATE: December 19, 2012

TO: Environmental Management System (EMS) Steering Committee
% Dan Kayser

FROM: Mark Murphy 
Chief Operations Officer

SUBJECT: **“Environmental Management System Steering Committee (EMSSC) Energy Conservation and Pollution Prevention Recommended Targets for CY2013” dated December 18, 2012**

In regards to your letter referenced above the Executive Council (EC) has reviewed the recommendations and provides the following response:

- Item 1. Create a data base called “Ames Laboratory Employee Commuting” (ALEC) to record actual commuting practices of the staff and support, promote and encourage its use. The EC supports this initiative. The EMS-SC has already produced the database and the EC will find ways to support, promote and encourage its use.
- Item 2. Transition to thin clients for administrative users by 2017. The EC supports this initiative. In fact we have already purchased and are working to install the “backroom” hardware and software. Information Systems has requested funds to purchase thin clients for their office for testing. Once the tests are complete we will begin the transition process.
- Item 3. Purchase Environmentally Preferred Products (EPP) and set 2013 as a baseline with the goal of earning DOE’s Silver GreenBuy award for 2014. The EC supports this initiative. Purchasing is also on board with this goal.
- Item 4. Remove and replace incandescent bulbs in fixed lighting fixtures. The EC supports this initiative. This is a timely initiative as some DOE proposal requests require the elimination of incandescent bulbs.
- Item 5. Promote and encourage use of hybrid vehicles during travel. The EC supports this initiative. The Travel Office will accept requests for use of hybrid vehicles but it will be up to the discretion of the Division and Program Directors or Managers to determine if it is reasonable to pay the premium that is normally charged for the hybrid.
- Item 6. Expand the focus on recycling by having the EC bring greater visibility to the recycling program, and encourage and promote employees to “think” recycle first before disposing unwanted materials. The EC supports this initiative.
- Item 7. Encourage video conferencing and webinars to reduce travel resulting in reduced GHG. The EC supports this initiative. The Laboratory took a major step forward in its

capabilities when it completed the upgrade of the Auditorium. Several video conferences have occurred with DOE and other groups that helped to reduce or avoid travel costs. We also plan to invest in licenses for WebX and/or similar programs that can be checked out for use by the laboratory staff.

Item 8 Reduce desktop printers by 10% by December 31, 2013. The EC supports this initiative. The Laboratory recently completed a review of printing costs associated with printers and multi-function copiers. Today's copiers can print a page for about 10% of the cost of a desktop printer. We have started to place multi-function copiers in offices with the intent of reducing or removing desktop printers. Multi-function printers have the capability to replace multiple devices within an office setting and have security features that allow for "closely held" documents to be printed securely.

Dr. King plans to publicize the above goals by including them in an upcoming Director's Message. We also ask that you add them to the EMS web-site. Let me know if there are other actions you think would be helpful in conveying these goals to the staff.

If you have any questions regarding this response please contact me. Thank you for your efforts on this year's recommendations.

cc: Alex King, Director
Tom Wessels, ESH&A Manager
Andrea Spiker, Purchasing & Property Management Manager
Mark Grootveld, Facilities & Engineering Services Manager