

Prescription Safety Eyewear Request Form

To order prescription eyewear:

- 1) Print and complete this form.
- 2) Obtain supervisor's signature and project number.
- 3) Make a photocopy and send it to Accounts Payable in 224 TASF.
- 4) Take a current prescription (<2 years old) and this form to Central Stores and place the order.

Ames Laboratory employees purchase prescription safety eyewear at the Central Stores. Glasses are selected, fitted and dispensed at Central Stores on the days denoted at the bottom of this form. The Ames Laboratory contract with the dispenser covers only select frames and lenses. Some of the options (and costs covered by Ames Lab) are as follows:

- Frames (A2000,EAGLE, AO EAGLE, FALCON, F6000, F9800, F9900, F4000 and F5000) (\$10.00)
- Single-vision safety plastic or plano (\$28.00)
- Bi-focals (FT28, FT35) (\$37.00)
- Tri-focals (FT7X25, FT8X35) (\$37.00)
- Progressive, visuality (\$55.00)
- Clip-On Side shields (\$1.50)
- Permanent side shields (\$1.50)
- Scratch resistant coating (plastic only) (\$6.00)
- UV Coating (\$6.00)
- Polycarbonate (\$4.00)
- Anti-reflective coating (\$20.00)
- Occupational specialty lens (\$40.00)
- Dispensing Fee (\$18.00)

Other frames are available and are subject to additional costs paid by the employee.

NOTE: If you have questions concerning the options above, contact ESH&A at G40 TASF or call 294-2153. For an estimate of any 'out of pocket' expense, contact Accounting at 294-5663. You will be sent an email requesting reimbursement of funds for costs not covered under the State contract (amounts covered are noted above).

SIGNATURES:

Requestor: _____ Employee No. _____ Phone: _____

Group Leader / Department Manager: _____ Project #: _____

LOCATION:

Central Stores-Physical Plant
1st & 3rd Tuesday
8:00 AM - 10:00 AM
Phone: (515) 294-0405