



Safety Representative Agreement

PERCENT TIME: $\geq 5\%$

The Group or Section Leader appoints the Safety Representative. The responsibilities associated with this position include but are not limited to:

- * Serve as liaison between the Group / Section Leader and the Safety Coordinator; the Safety Representative also interacts with Environment, Safety, Health & Assurance (ESH&A).
- * Assist the Group / Section Leader with the implementation of ES&H-related programs, as directed.
- * Conduct periodic walk-throughs, as directed, and report to the Group / Section Leader.
- * Assist Safety Coordinator (when necessary) when new employees are given Emergency Awareness Training (AL-002).
- * Report status of safety activities including concerns in the group to the Group / Section Leader, Safety Coordinator and/or ESH&A, as indicated.
- * Attend Safety Coordinator / Representative meetings as coordinated by ESH&A.
- * Attend Hazard Identification (AL-130) and Safety Coordinator/Representative Development (AL-031) training and other training as directed by Group / Section Leader and in consultation with ESH&A.
- * Review Activity ES&H Hazard Identification Checklists for all Readiness Reviews within the Group or Section and participate in Readiness Reviews, as appropriate.

Safety Representative Name (PRINT): _____

Safety Representative Signature: _____

Date: _____

Group/Section Leader Signature: _____

Date: _____



Miscellaneous Resources (available on Ames Lab website under STAFF/ASSOCATES – Forms and Documents):

- Emergency Awareness Training (see Form 10200.001)
- Independent Walk-Throughs (see Procedure #10200.021)
- Program Walk-Throughs (see Procedure #10200.014)
- Safety Survey Checklist (see Form 10200.041)
- Worker Observation Guide (see Guide 10200.003)
- Visitors Observation Guide (see Guide 10200.001)
- Safety Performance Measure Policy (see Policy 10200.007)